

DEPARTMENT OF  
CANNABIS REGULATION  
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CANNABIS REGULATION  
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<http://cannabis.lacity.org>

## NOTICE OF SUSPENSION

Mailing Date: November 18, 2024  
Last Day to Appeal: **November 23, 2024**  
Compliance Date: **IMMEDIATELY**

CASE NO.: ENF-24-SAMPLE-CSE  
**NOTICE NO. ENF-24-SAMPLE.01-NOS**  
(Related Notice No. ENF-24-SAMPLE.01-NOV)

Sample LLC  
123 Main Street  
City, State Zip Code

Business Premises: **123 Main Street**  
Legal Business Entity: Sample LLC  
DBA: Sample  
DCR Record No. LA-C-24-SAMPLE-ANN  
Authorized Activities: Cultivation

The Los Angeles Department of Cannabis Regulation (DCR) finds multiple violations of the Los Angeles Municipal Code (LAMC) and/or the Rules and Regulations for Cannabis Procedures (Regulations) as identified below. **You are hereby ordered to immediately cease all Commercial Cannabis Activity, including licensed Non Storefront Retail (Type 9) activity.** While this Notice of Suspension (NOS) is in effect, DCR may conduct random compliance checks and take additional administrative action if DCR finds your business is not in full compliance with this NOS, including, but not limited to, immediately denying an Annual License Application, issuing a Notice of Violation, and/or issuing a Notice of Revocation.

This NOS is issued under LAMC section 104.04(e) for the following reasons:

### VIOLATIONS:

#### 1. LAMC § 104.04(e)(2)

Violation: The Licensee is conducting Commercial Cannabis Activity without all necessary permits, inspections, or similar clearances from another city, state, or other public agency.

Finding:

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER  
[www.cannabis.lacity.org](http://www.cannabis.lacity.org)

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Corrective Action: Immediately cease all unlicensed Commercial Cannabis Activity, and schedule and pass an inspection by the Compliance and Enforcement Division of DCR.

**2. LAMC § 104.04(e)(3)**

Violation: The Licensee is conducting Commercial Cannabis Activity without an active State License for that Commercial Cannabis Activity.

Finding:

Corrective Action: Immediately cease all unlicensed Commercial Cannabis Activity, and schedule and pass an inspection by the Compliance and Enforcement Division of DCR.

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XXXXXXXXXXXX  
Compliance and Enforcement Division

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Date

**ADMINISTRATIVE APPEAL:**

Pursuant to LAMC Sections 104.13 and 104.14, if you want to appeal this NOS, in full or in part, you must file a request for an administrative hearing **within 5 days of the electronic mailing date of this NOS**. An appeal shall be deemed filed on the date that two requirements are met: (1) DCR receives a complete Administrative Hearing Request Form (ENF-3001-FORM), along with any supporting documentation, if any, via email to [DCRAppeals@lacity.org](mailto:DCRAppeals@lacity.org); and (2) payment of the enclosed invoice for the Administrative Appeal Fee to the Office of Finance. An administrative hearing before an administrative hearing officer will be held within 10 days of this NOS. A hearing officer's decision on any portion of the NOS shall be final and effective on the date the decision is sent by electronic mail and U.S. mail to the Licensee. Please refer to LAMC Sections 104.13 and 104.14 and [LIC-4001-PRO Administrative Hearing Procedures](#) for more information regarding the appeal process.

For your convenience, an invoice for the **Administrative Appeal Fee** is attached to this NOS. If you want to appeal this NOS, you are required to bring the invoice and payment to the Office of Finance, located at Los Angeles City Hall - 200 N. Spring Street, Room 101, Los Angeles, CA 90012. Appointments are required to make cash payments in excess of \$1,000. You may contact the Office of Finance via email at [finance.csd.appt@lacity.org](mailto:finance.csd.appt@lacity.org) or by phone at (213) 978-1540, Monday-Friday from 8:00 a.m. - 5:00 p.m. to make an appointment.

If you do not want to appeal this NOS, or if you fail to timely request an administrative hearing, this NOS shall become final and effective 5 days after the electronic mailing date of this notice. Regardless of any appeal, **THE BUSINESS MUST IMMEDIATELY CEASE ALL COMMERCIAL CANNABIS ACTIVITY.** The continuation of Commercial Cannabis Activity with a suspended Operating Permit and/or License may result in the denial of a License or License renewal, or criminal penalties. In addition, DCR may issue a Notice of Violation based upon notice from another city, state, or other public agency, including, but not limited to, the Los Angeles Fire Department or Department of Building and Safety, that the Licensee has

not taken the necessary corrective action, within 90 days or other time allotted by the citing agency, to cure a violation, notice to correct, or other form of non-compliance

If DCR suspends a Temporary Approval or Operating Permit because the Licensee is conducting Commercial Cannabis Activity without a State License or without a required permit, inspection or clearance to operate from another city, state or public agency, DCR may reinstate the Temporary Approval or Operating Permit if the Licensee provides evidence of the relevant State License(s) or required permit, inspection or clearance to operate, or if such a showing is made during an administrative hearing. DCR will also reinstate your License and/or Operating Permit if you complete the corrective action(s) specified in the NOS or, alternatively, if you file an appeal and an administrative hearing officer orders the reinstatement of your License and/or Operating Permit. However, DCR shall not reinstate a License and/or Operating Permit if a utility disconnection, padlocking, or other enforcement action occurs during the period of suspension that render the Business Premises ineligible for licensure under LAMC Section 104.04(b).